



South Central Human Resource Management Association  
 P.O. Box 5974 • Jackson, Michigan 49204-5974

**SCHRMA Executive Committee Meeting**

Tuesday, June 8, 2010

Meeting convened at 7:36 a.m.

Meeting adjourned at 8:30 a.m.

**Officers:**

Co Presidents:	Dawn Geoghegan – absent	Valerie Schuette - present
Co Vice Presidents:	Doug Scott – present	Kerry Klee-Tiesman - present
Treasurer:	Jennifer Johnson – present	
Co Secretaries:	Michelle McCormick – present	Laura Mobley - absent
Past Presidents:	Kim Sayles – absent	

**Committee Chairs:**

Legislative/Foundation:	Cheryl Melville – absent	
Programs:	Doug Scott – present	Kerry Klee-Tiesman– present
Marketing/PR:	Doug Scott – present	Kerry Klee-Tiesman– present
Membership:	Teri Ogg – present	
Diversity:	Nicoleta Grace - present	
Certification/HRCI:	Alaqua Cummings – present	
Workforce Readiness:	Bob Engel – present	
College Relations Chair:	Sandra Boyers - present	

The meeting was called to order by Valerie Schuette.

President’s Report:

1) Newsletter- Heather and Colleen want to know if we they can use Constant Contact. Undecided. Proceed with newsletter. 2) SHAPE- Chapter planning outline was distributed with timelines and responsible chapter members. Items addressed: Chapter donation to the SHRM Foundation. **Motion by Teri Ogg** to donate \$100 in 2010, **Seconded by Valerie Schuette. Motion passed unanimously.** SHRM National Conference needs to be promoted by Chapter. This will be added to our powerpoint presentation for the monthly meeting. Chapter needs to work on increasing membership with HRCI certification. Discussed developing a scholarship program or other monetary help from our Chapter. Chapter Goal: Silver or Gold Award. 3) Mileage reimbursement for Leadership Conference will stay at 36 cents per mile consistent with State guidelines. 4) Chamber of Commerce Leadership Academy Sponsorship. **Motion by Teri Ogg** to contribute \$250 for sponsorship. **Seconded by Bob Engel.** Terri Ogg will request additional information from the Chamber. 5) Applications for State Leadership Roles are due in June. Applications can be found on the MISHRM website.

Vice-President’s Report:

A survey will be distributed at the June monthly meeting to identify programs for 2011.

Treasurer's Report:

We are now using the Income Statement and Financial Report recommended by the auditor. Financial report distributed. Period ending May 31,2010 balance in checking \$7,630.90. Year to date, net assets have increased over \$4000.00. CD's can be transferred to Jackson Investment Services at anytime. Note: some CD's are being cashed out early and will be assessed a small penalty. Unanimously agreed this was ok. **Motion by Nicki Grace** that the CD's will require 2 signers, one of the Co-Presidents and Treasurer, with the second Co-President able to sign in lieu of. **Seconded by Alaqua Cummings.**

Secretary Report:

**Motion by Nicki Grace** to accept the minutes as written from May. **Seconded by Bob Engel.** There were 37 attendee's at the May meeting. Received a Thank You note from Jeary Head, scholarship recipient who was awarded at the May meeting.

Past Presidents Report:

No Report.

Legislative / Foundation Report:

No Report.

Membership Report:

She will request a member at large list from SHRM. Reported back via email after the meeting the following statistics for SHAPE: 86% of our board are SHRM members, 45% of the SCHRMA members also SHRM members, SCHRMA membership has increased by 8% over 2009.

Diversity Report:

There are 3 nominations for the Diversity Award. Anesthesia Business Consultants, Dawn Foods, and Eaton Corporation. Nominators and nominees were excluded from the vote. **Motion by Valerie Schuette** to select Eaton for the Diversity Award. **Opposed: none.** Valerie suggested we look at establishing criteria for the next Diversity Award.

Certification/HRCI Report:

All meetings through October are certified. Discussion followed regarding who is to keep track of the certification number for the meeting and which attendees will need this information. Determination: The HRCI chair will keep certification credit information, and the secretary will send the HRCI chair a list of attendees each month. Valerie Schuette will check with the IT department at JCC to see if they have any ideas or know of any programs that would be beneficial for us to use for sharing documents.

Workforce Readiness Report:

Working on job placements for students at the Jackson Area Career Center.

College Relations Report:

Waiting until Fall when classes reconvene.

Other Business:

None.