



South Central Human Resource Management Association
 P.O. Box 5974 • Jackson, Michigan 49204-5974

SCHRMA Executive Committee Meeting
 Tuesday, April 13, 2010
 Meeting convened at
 Meeting adjourned at

Officers:

Co Presidents:	Dawn Geoghegan –	Valerie Schuette - present
Co Vice Presidents:	Doug Scott – present	Kerry Klee-Tiesman -
present		
Treasurer:	Jennifer Johnson – present	
Co Secretaries:	Michelle McCormick – absent	Laura Mobley - present
Past Presidents:	Kim Sayles – absent	

Committee Chairs:

Legislative/Foundation:	Cheryl Melville – absent	
Programs:	Doug Scott – present	Kerry Klee-Tiesman– present
Marketing/PR:	Doug Scott – present	Kerry Klee-Tiesman– present
Membership:	Teri Ogg – present	
Diversity:	Nicoleta Grace -	
Certification/HRCI:	Alaqua Cummings –	
Workforce Readiness:	Bob Engel – present	
College Relations Chair:	Sandra Boyers -	

The meeting was called to order by Valerie Schuette and minutes were taken by Valerie Schuette in Michelle McCormick’s absence.

President’s Report:

Valerie Schuette shared that Heather Harback from JCC expressed interest in coordinating the newsletter. Doug shared that Colleen was also interested. Valerie will connect the two for coordination. Valerie Schuette shared that Jackson Community College’s Corporate and Continuing Education department is offering a series on Human Resources. The Board agreed that this was not in conflict with SCHRMA. This led to discussion regarding resources for membership and how to best make resources known without solicitation. It was agreed that presenters could provide a few minutes of information about their organization, but that it should not be a sales pitch. Presenters will be welcome to provide their business cards to members, but presenters are not to make calls to SCHRMA members, but instead to let SCHRMA members contact them if they are interested. It was also agreed that a table will be provided at the monthly meetings and speakers, guests and members may place resources on the table. They will be required to sign an agreement stating they will not solicit. It will also be clarified that the membership roster is for networking only and should not be used in any way to solicit. Doug Scott confirmed that beginning in June, SCHRMA board meetings will be held at Industrial Steel, 613 Carroll Street, Jackson, MI 49202. He stated that parking is available across the road. Valerie Schuette shared that SHRM notified her of a delay in the webpage development. SHRM has verified that they have all

documents to make the change. She will notify the Board when this initiative is underway. It appears it will be approximately 12 months. Sandra Boyer suggested that new members receive a welcome letter with basic information in place of an orientation meeting.

Vice-President's Report:

Doug Scott and Kerry Klee-Tiesman provided an update on the non-Tradition day seminar. They agreed that it will be offered in early 2011 and that they will coordinate a subcommittee. The Board approved expenses for the August speaker in the amount of \$200 plus mileage and printing costs. Doug Scott reviewed the databases currently held by the board. Terri Ogg and Michelle McCormick will discuss how to maintain one database. Kerry Klee-Tiesman discussed the breakfast options for the April session. The Board agreed to a full breakfast. Kerry Klee-Tiesman provided a resources session available to member.

Treasurer's Report:

Jennifer Johnson provided the 2009 audit report. She stated there were no findings or material modifications needed. She reviewed the recommendations. A purpose for the use of net assets should be developed. **Motion by Terri Ogg** to accept the audit report. **Seconded by Laura Mobley. Motion passed unanimously.** Jennifer Johnson provided the Treasurer's Report with a balance in the checkbook of \$7,534.61. **Motion by Doug Scott** to accept the Treasurer's Report. **Second by Bob Engle. Motion passed unanimously.** The board approved expenses for reimbursement to Doug Scott in the amount of \$135.00. The Board approved payment to Michcomp Internet in the amount of \$59.70. Valerie Schuette shared that the reference check for Doug was very positive. The Board agreed to utilize his services for assets.

Secretary Report:

Laura Mobley discussed the need for envelopes.

Past Presidents Report:

No Report.

Legislative / Foundation Report:

No Report.

Membership Report:

Terri Ogg provided the most current membership list.

Diversity Report:

No Report.

Certification/HRCI Report:

Valerie Schuette provided an email from Alaqua Cummings regarding certification.

Workforce Readiness Report:

Bob Engle provided an update on Workforce Readiness. He shared an application from Jeary Head for the \$500 scholarship. **Motion by Terri Ogg** to award the scholarship to Jeary Head. **Seconded by Laura Mobley. Motion passed unanimously.**

College Relations Report:

Sandra Boyer stated that progress is being made on College Relations.

Other Business:

No Report.