



South Central Human Resource Management Association
P.O. Box 5974 • Jackson, Michigan 49204-5974



2007 SHRM **SUPERIOR MERIT AWARD**
CHAPTER

SCHRMA Executive Committee Meeting
Tuesday, March 10, 2009
Meeting convened at 11:37 am
Meeting adjourned at 12:38 pm

Officers:

Co Presidents:	Kim Sayles – present	Dawn Geoghegan – present
Co Vice Presidents:	Valerie Schuette – absent	Doug Scott - present
Treasurer:	Kathleen Winklepleck – present	
Secretary:	Kerry Klee – present	
Past Presidents:	Anna Dancy – present	Bob Engel – present

Committee Chairs:

Legislative/Foundation:	Michelle McCormick – present	
Programs:	Doug Scott – present	Valerie Schuette – absent
Marketing/PR:	Doug Scott – present	Valerie Schuette – absent
Membership:	Teri Ogg – present	
Diversity:	Freddie Dancy – present	
Certification/HRCI:	Jennifer Johnson – present	
Workforce Readiness:	Bob Engel – present	

The meeting was called to order by Kim Sayles.

President's Report:

Rebecca Myers has resigned the co-president position, Doug Scott has volunteered. Doug will need to be voted in at the March Meeting. Kim submitted the information needed to SHRM, the bylaws were approved. Kim submitted the CAPS to SHRM. Results should be in by March or April. Kim handed out a list of things we can improve on for CAPS 2009, group reviewed the list. Dawn will look up toolkits on the SHRM website, which may get us more points. Other ideas improve membership by getting the membership at large list. Reviewed the October seminar/program; there is a correction on the fees. The presenter wants to put a cap on 25 participates for the meeting – the price will now be \$1500 instead of \$1800. The Manor House has been reserved for 5 hours for \$7.62 a pp plus 18% for lunch then a fee for breakfast. JCC would be \$12.45 for breakfast and lunch for the 100 room rental. The goal would be to have 50 participates. Doug will talk to Valerie. Discussed the 2009 Diversity Award. Valerie emailed Freddie the template for the award last year, will use again this year. Kerry will email to SCHRMA mailing, announce at March mtg., place in paper, check on email blast with Chamber and JAMA. Deadline end May 1st. It was voted on to spend \$50 for the Chamber blast. Dawn reviewed the Enterprising HR notes from the last meeting. The Executive meeting time and location was discussed; it was voted to move back to Tuesdays at 7:30am at the Manpower office – may discuss moving to the non-profit center. Executive Board job duties/job descriptions were discussed. Kerry found copies in the secretary folder from 2000, passed out. SHRM website has examples. The SCHRMA website was down, Kim reported.

Vice-President's Report:

No report.

Treasurer's Report:

No report.

Approval of bills: Cascade \$290.00, Web server \$100.00 plus \$31.90 for 2 yr domain name fee, Feb. speaker fee \$540.90. Speaker fees should be pre-approved by Board. Passed out bank reconciliation, it was available at last membership meeting. There is a CD up for renewal, Board agreed to let it renew.

Secretary Report:

Kerry reported: Reviewed the listing of committee chair listings, will update the listing. Reviewed the Enterprising HR notes. Discussed the March program changes; will be 211 and Project Access speakers. There was 18 at the Feb. meeting. Laura reported: reported she sent out mailings, some she change the addresses, more may need to be changed. She will look over the mailing list. Discussed KMARA chapter and their membership management ideas. Approved Laura to purchase 2 rolls of 100 stamps.

Past Presidents Report:

No report. Upcoming Friday is State Council Meeting.

Legislative / Foundation Report:

Discussed the legislative emails, group agreed helpful and continue to send. Would like to have a new email listing, once a new secretary email list is available will send out. Would like to have some SCHRMA envelopes, Kerry has and will bring.

Membership Report:

No report.

Diversity Report:

No report.

Certification/HRCI Report:

Will send the information for March and April. Don't have the information to submit for May. Jen has created a spreadsheet of past years numbers, will keep the last 3 years in case members would need.

Workforce Readiness:

Workforce readiness was Feb. 26, 2009, 200 students involved. Received positive feedback from the evaluations, thanked the SCHRMA members who assisted. Next group is April 30th, looking for business to participate.

Other Business:

Evaluated the February program; overall did not like speaker and program contents.

Next Executive Committee meeting 04/12/09 at 7:30 am at Manpower office.