



South Central Human Resource Management Association
 P.O. Box 5974 • Jackson, Michigan 49204-5974

SCHRMA Executive Committee Meeting

Tuesday, February 9, 2010

Meeting convened at 7:34 am

Meeting adjourned at 8:20 am

Officers:

Co Presidents:	Dawn Geoghegan – present	Valerie Schuette - present
Co Vice Presidents:	Doug Scott – present	Kerry Klee-Tiesman - absent
Treasurer:	Jennifer Johnson – present	
Co Secretaries:	Michelle McCormick – present	Laura Mobley - absent
Past Presidents:	Kim Sayles – absent	

Committee Chairs:

Legislative/Foundation:	Cheryl Melville – absent	
Programs:	Doug Scott – present	Valerie Schuette – present
Marketing/PR:	Doug Scott – present	Valerie Schuette – present
Membership:	Teri Ogg – present	
Diversity:	Vacant	
Certification/HRCI:	Alaqua Cummings – absent	
Workforce Readiness:	Bob Engel – present	
College Relations Chair:	Sandra Boyers - present	

The meeting was called to order by Dawn Geoghegan.

President’s Report:

Dawn reiterated that we need to make sure we are using the correct “affiliate” SHRM logo on all correspondence. She would like everyone to take some time and view the SHAPE guidelines. Requested Jennifer Johnson to purchase gift cards for our speakers for the year, 10 cards at \$25 each. We need to discuss the pricing for the ½ day seminar in April. We signed a contract with SHRM regarding the website, we will be moving forward with updating our website to look more like the SHRM site. Dawn would like to plan to have our first new member orientation in March, looking at Cascades Manor House as the location. We should send an email out to members to see who plans to attend. Topics for orientation should include HRCI, SHRM/SCHRMA relationship, Board, and benefits of the membership. Dawn will put together a survey for to be distributed at the February meeting. Dawn will also check with Kerry Klee-Tiesman or Cathy Brechtelsbauer to see if either are interested in chairing the “Small Business Day” seminar. Valerie discussed our financial planning meeting with her contact at the Foundation, and they felt it was odd that Jackson Investment Services was unable to provide any references. Suggest we also talk to other financial planners for a second opinion. Jennifer Johnson will schedule for our next meeting.

Vice-President's Report:

The July lunch meeting has been changed to FMLA with Jacqui Schultz. Doug needs a bio and outline from Cheryl Melville for the June meeting regarding diversity to submit for HRCI credit. Doug and Kerry will begin working on a schedule for 2011. Dawn suggested that they leave one month open in case there are any pressing legislative changes this way we can schedule the topic in a timely manner. Teri suggested that Doug contact Bill Abbot and ask that he discuss the new smoking law during the May meeting. Sandra also suggested we contact the EEOC and ask them to present next year.

Treasurer's Report:

Jennifer checking on the threshold for filing the 990 form, but does not think we need to file this. Received Webspinners invoice for \$105 for the year. Agreed to pay until our new website is complete. We have \$4803.37 in the bank. Last month Brian Drummond was unaware he needed to pay the \$10 guest fee. It was decided to waive the fee from January's meeting. Jennifer is preparing 2009 taxes, Kathy Winklepleck will help if needed. She will email Anna Dancy regarding a contact for performing an audit.

Secretary Report:

There seems to be confusion coming from our members on which membership to select and the payments. Example: One company paid for 4 corporate membership rather than 4 pre-paid. Suggest looking at our membership form and see if we can simplify.

Past Presidents Report:

No Report.

Legislative / Foundation Report:

No Report.

Membership Report:

Terri passed out an updated membership report.

Diversity Report:

Nicoletta interested in the Diversity Chair.

Certification/HRCI Report:

February meeting has been submitted but we have not received confirmation of approval yet. Suggestion was made to start putting the HRCI credits awarded for each session on the monthly meeting invitation, meeting powerpoint, and yearly schedule.

Workforce Readiness Report:

February 18th is the job shadow day for Jackson Area Career Center students. If you know of any DNR, architects, or farmers that would be willing to allow students a job shadowing opportunity contact Bob Engel.

College Relations Report:

Sandra is working with Baker College to start a student chapter. She met with students and gave an orientation last week. She is meeting with Dave Windell at Baker today. Requirements for a student chapter: Must have at least 8 students, the college must offer an HR degree, and they must establish a set of bylaws. Sandra is suggesting we see if there is a college relations advisor to help. She is in the process of creating an Interest Form to provide to students. She would like to be able to work on developing one student chapter that we incorporate students from Baker, JCC, and Spring Arbor. Valerie suggested that Sandra contact Patti Benson at JCC to help facilitate.

Other Business:

No Report.