



South Central Human Resource Management Association
P.O. Box 5974 • Jackson, Michigan 49204-5974



SCHRMA Executive Committee Meeting
Tuesday, January 12, 2010
Meeting convened at 7:30 am
Meeting adjourned at 8:35 am

Officers:

Co Presidents:	Dawn Geoghegan – present	Valerie Schuette - present
Co Vice Presidents:	Doug Scott – present	Kerry Klee-Tiesman - absent
Treasurer:	Jennifer Johnson – present	
Co Secretaries:	Michelle McCormick – present	Laura Mobley - present
Past Presidents:	Kim Sayles – absent	

Committee Chairs:

Legislative/Foundation:	Cheryl Melville – present	
Programs:	Doug Scott – present	Valerie Schuette – present
Marketing/PR:	Doug Scott – present	Valerie Schuette – present
Membership:	Teri Ogg – present	
Diversity:	Vacant	
Certification/HRCI:	Alaqua Cummings – present	
Workforce Readiness:	Bob Engel – present	
College Relations Chair:	Sandra Boyers - absent	

The meeting was called to order by Dawn Geoghegan.

President's Report:

Newsletters were mailed out by 12/31/09. Dawn recommends that we add a Newsletter Chair, she will announce an open position to see if there is anyone interested at the next session. Goals for 2010- 1) update the SCHRMA website, SHRM offers a free service for updating chapter websites, some items can be updated ourselves, 2) plan another seminar day (for small businesses), 3) start a Student Chapter by Fall, 4) look at finance management options. Dawn is working on CAP updates. She will be contacting member chairs over the next week if she has questions. CAP is changing to a new system.

Vice-President's Report:

Doug turned in receipt for stamps & printing for newsletters. He checked into the cost of bulk mailing, need a permit plus each piece costs .21. The cost without bulk mail permit is .44. Cost was not worth it to mail in bulk. Doug also suggested we keep our mailing lists in Excel vs. Word. Valerie noted that the cost for Jacqui Schultz to present FMLA at the July meeting will be \$200, it will be important to increase attendance. She will send the information for this presentation to Dawn to put on the website.

Treasurer's Report:

Reviewed Treasurer Report for December, also submitted a corrected report for August. CD's still have past members names on them (Sandy, Chris Bristow, Mark Childs). \$2500 CD is coming up for renewal in March, another renews in August, and another in November. The interest rate on the CD's are 1.95% and .85%. She still has the \$35 check for Rita Jewell, we will apply this as a 2010 membership.

Secretary Report:

Laura sent out invitations for the January meeting last week. Membership applications still need to be mailed. She is out of envelopes and will order more from Great Lakes Graphics. Michelle is still waiting to get the keys to the PO Box from Kerry. Suggested that we starting adding HRCI credit information to the monthly invitation, and yearly schedule.

Past Presidents Report:

No Report.

Legislative / Foundation Report:

Cheryl will be attending the SHRM Legislative Conference in Washington, D.C. March 17-18th.

Membership Report:

No Report.

Diversity Report:

No report.

Certification/HRCI Report:

January meeting has been submitted but we have not received confirmation of approval yet.

Workforce Readiness Report:

Jackson Area Career Center is looking for volunteers to help students with job shadowing.

College Relations Report:

No Report.

Other Business:

Doug Vanderstelt of Jackson Investment Services met with the committee to discuss financial options for SCHRMA's current CD's. Suggested that we keep our finances in CD's; however, we should ladder the CD's so that we always have access to 1/3 of the money. Example: 1st CD will mature in one year. 2nd CD will mature

in 2 years. 3rd CD will expire in 3 years. The longer the CD has to maturity, the higher the interest rate is. Examples attached. New CD's would go into the association's name; not individual names. They require one signer for the CD's but can require two signers if that is our preference. As the officers of SCHRMA change, we can change the designated signers. Statements are sent on a monthly basis. Jackson Investment Services does not have a direct affiliation with any one bank, there is no contract, and there are no fees attached to the CD's. Valerie will check with the Foundation to see if they have any recommendations.